
HARPER HIGH SCHOOL ATHLETICS AND ACTIVITIES DEPARTMENT

ERIK J OLSON, ATHLETIC AND ACTIVITIES DIRECTOR
6520 SOUTH WOOD • CHICAGO, ILLINOIS 60636

2009-2010 Activities Sponsor Application Information

August 13th, 2009

Dear Prospective Sponsor,

Thank you for your interest in sponsoring an activity at Harper High School. It is important for you to know that Harper is a Turnaround High School and my purpose as AAD is outlined here:

Ultimate Purpose of the AAD

The Athletics & Activities Director (AAD) exists to increase the **attendance rate** and the **academic performance** (as measured by grades and performance on standardized tests) of students in the school. Secondly, the AAD exists to create programs that help teach students life lessons that cannot be taught in the traditional classroom.

Context

The Turnaround Model for a CPS Turnaround High School calls for an intense amount of supports for the climate and culture of the school. Students need a robust portfolio of high quality athletic and activity programs to help build a sense of connection to the school and to inspire good behaviors in relation to attendance, behavior, and academic engagement. To this end, Turnaround High Schools shall create an Athletics & Activities Director position with adequate time freed from a teaching load to create and implement these programs in addition to a strong and public school-wide incentive program.

Prospective sponsors must be willing to do their part in fulfilling the vision of the Turnaround Model.

Application

- **Please fill out attached application**
 - o Must include a resume, cover letter, and Club Description and Focus Sheet
 - o Submit in person, via email to ejolson@cps.edu, or to mailing address provided

You will be contacted for an interview

Genuinely,

Erik J. Olson
Athletic and Activities Director
Harper High School

REFERENCES

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Name	Address	Phone Number
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Name	Address	Phone Number
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Name	Address	Phone Number
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EDUCATION

<u>School Name:</u>	<u>Elementary</u>	<u>High School</u>	<u>College</u>	<u>Grad</u>
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Years Completed (circle)	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
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Diploma/Degree _____

Describe course of study:

Describe specialized training, apprenticeship, skills and extra-curricular activities:

Honors Received:

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, age, handicap, religion, marital, veteran status, sex or national origin.

Employer Telephone	Dates Employed	Worked Performed
	From/To	
<hr/>		
Address _____	Hourly Rate/Salary/Starting Final _____	
Job Title _____		
Supervisor _____	Reason for leaving _____	

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	From/To	
<hr/>		
Address _____	Hourly Rate/Salary/Starting Final _____	
Job Title _____		
Supervisor _____	Reason for leaving _____	

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	From/To	
<hr/>		
Address _____	Hourly Rate/Salary/Starting Final _____	
Job Title _____		
Supervisor _____	Reason for leaving _____	

(If you need additional space, please continue on a separate sheet of paper)

SPECIAL SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experience.

A personal interview is by invitation only and required before employment. If you are offered a non-certified staff position, a criminal background investigation will be made in accordance with Illinois School Law. You will also be required to complete an Employment Eligibility Verification form (I-9) and an Abused and Neglected Child Reporting Act form. New employees are required to have a physical examination and a tuberculin test at their expense as a condition of employment.

I authorize the District to conduct reference checks with my former employers. I further certify that all statements in this application are true, and I realize that falsification or willful omission may constitute a Class A misdemeanor and will be sufficient cause for refusal of employment or dismissal.

Signature _____

If applying by mail, send completed application to:
Erik J. Olson
6520 South Wood
Chicago, IL 60636

Harper High School is an equal opportunity employer. Employment will be considered solely on the applicant's ability to perform the essential functions of the position. Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or handicap.

Activity Description and Focus

Your Name: _____ Current Job Title: _____

Name and Type of activity you are interested in sponsoring: _____

What students are you interested in targeting (*example*: French Club, Students who are enrolled in French or interested in French): _____

Please provide a brief description of the activity: _____

How will this activity contribute to improved attendance, achievement, and behavior at Harper: _____

What are some of the needs/resources for your activity (*example*: \$\$\$, room after school, uniforms, equipment, T-shirts):

Other information (optional): _____

(Please attach another sheet if you need more space to write)